



Client:

please fill in digitally or in PRINT CAPITALS!

Send to:

REPRO ONLINE
Abteilung Planscan
Mohrenstraße 11-17

D-50670 Köln

First name Last name

Company

Street number

Zip code, town, country

Email for order confirmation and invoice

Telephone for queries

VAT ID

LARGE DOCUMENT SCANNING ORDER

Please fill out the order form completely and send it together with your scan templates to the address given above. After receiving and checking your originals, we will send you an order confirmation by e-mail, which will contain a binding price. If our offer does not fit into your budget, we will of course send your templates back to you free of charge.

Digitization specifications Please fill in/check!

Color mode Color Grayscale

Output format PDF Tiff

Scanning method Sheet-fed scanner Contactless

File naming numbered According to drawing number

Data transfer via download link, resolution 200 ppi

Plan return by DHL by UPS-Classic

will be picked up dispose¹⁾

Make paper copies No Yes Quantity: _____

Processing of copies rolled folded with filing strips

Your comment:

Date / Signature

1) Scanned documents are disposed of approx. 4 weeks after data transmission. Complaints are excluded thereafter!

Your large document order. This is how it works:



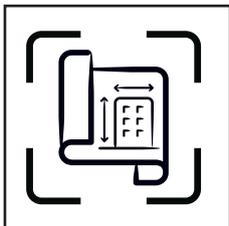
Please fill out the order form above.



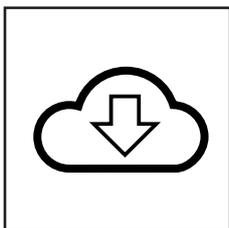
Send your order together with the scan templates to the REPRO ONLINE address provided.



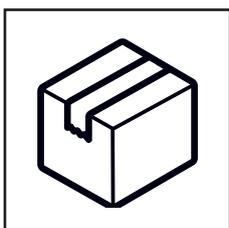
Upon receipt of your shipment, you will receive an order confirmation by email. This will show the services ordered and the price for your order. Please make your prepayment promptly to the bank details given in the order confirmation.



We start digitizing immediately after receipt of payment. The processing time is usually 1 working day.



Once the scan has been completed, you will receive a download link by email which you can use to download your scan data.



If you wish, we can return your originals, place them ready for collection or dispose of them after approx. 4-6 weeks.